

- 51 • Identify and define the development boundaries applicable to the plan
- 52
- 53 • Be responsible for drawing up the Neighbourhood Plan and any
- 54 revisions as a result of the ongoing consultation process.
- 55
- 56 • Have regard to relevant national policies, EU and Human Rights
- 57 legislation when developing the plan.
- 58
- 59 • Conduct a sustainability assessment to support the Neighbourhood
- 60 Plan.
- 61
- 62 • Ensure the Neighbourhood Plan is supported by an effective ongoing
- 63 programme of communication and consultation with the community,
- 64 North Dorset District Council, developers, adjoining Parishes and other
- 65 key third parties e.g. Environment Agency, English Heritage, Natural
- 66 England.
- 67
- 68 • Support the Town Council in finding consensus through a referendum
- 69 in ultimately securing community endorsement of the Neighbourhood
- 70 Plan.

71

72 Membership

73

74 Membership of the SNP is open to any person who can claim to have an
 75 interest in the future of the town, whether or not they are resident in the town.
 76 Membership should include local stakeholders from residents, elected
 77 representatives, community groups, businesses, developers and land owners.

78

79 Roles and Responsibilities

80

- 81 • Members of the group will work together for the benefit of their
- 82 communities; treat other Members of the group with respect and dignity,
- 83 allowing Members to air their views without prejudice and interruption.
- 84
- 85 • Work with the District Council to establish the future development needs of
- 86 Shaftesbury and the surrounding area.
- 87
- 88 • Work with the District Council to develop policies to inform the future
- 89 development and use of land in the area.
- 90
- 91 • Identify and define the development boundaries applicable to the plan.
- 92
- 93 • Work with all stakeholders to draw up the Neighbourhood Plan and any
- 94 revisions because of the ongoing consultation process.
- 95
- 96 • Report to and liaise with the relevant Parish Councils, keeping them
- 97 informed of the progress of the plan and ensuring that they continually
- 98 represent their views and concerns.

- 99 • Liaise with their communities, promoting the plan, answering concerns and
100 questions and contributing to any public consultation events.
101

102 Declaration of Interest
103

104 To ensure that the probity of the group and its outputs are open and
105 transparent all members of the SNPG must declare any personal interest that
106 may be perceived as being relevant to any decisions or recommendations
107 made by the group. This may include membership of an organisation,
108 ownership of interest in land or a business or indeed any other matter likely to
109 be relevant to the work undertaken by the SNPG.
110

111 Quorum
112

113 Six Members of the SNPG shall represent a quorum.
114

115 Voting Rights
116

117 Each member will have one vote and any matter will be decided by a simple
118 matter of those representatives voting and present in the room where the
119 proposition / motion is put. If there are equal numbers of votes for and
120 against, the Chairman shall have a casting vote. There will be no restriction
121 on how the Chairman chooses to exercise a casting vote. The Chairman shall
122 take the vote by a show of hands or, if there is no dissent, by the affirmation of
123 the meeting.
124

125 GENERAL MATTERS
126

127 The Terms of Reference of the Shaftesbury Neighbourhood Plan Group will
128 be continually reviewed during the life of the project and relevant amendments
129 will be recommended to Shaftesbury Town Council.
130

131 The SNPG will regularly report its findings and progress to the Town, Parish
132 and District Councils including the ongoing budgetary implications associated
133 with the project.
134