

Shaftesbury Neighbourhood Plan Group
Notes of meeting on Wednesday 20th March 2013

Present:	Rachel Caldwell	(RC)	Shaftesbury Civic Society/ Shaftesbury resident
	Tim Cook	(TC)	Shaftesbury Town Council
	Lester Dibben	(LD)	Shaftesbury Town Council
	Joseph Duthie	(JD)	Semley and Sedgehill Parish Council
	Mick Hicks	(MH)	Shaftesbury Town Council
resident	David Kerswell	(DK)	Shaftesbury Civic Society/ Shaftesbury resident
resident	Brenda Innes	(BI)	Shaftesbury Civic Society/ Shaftesbury resident
	Clare Pestell	(CP)	Melbury/Cann Parish Council
	Sue Minshaw	(SM)	Shaftesbury resident IN THE CHAIR
resident	Jan Scott	(JS)	Shaftesbury Civic Society/Shaftesbury resident
	Janet Swiss	(JSwiss)	From Stour Row

1. Apologies had been received from Mervyn Jeffery.
2. Notes of the last meeting held on 13th February - Certain amendments were requested and alterations made, after which the notes were agreed. _

3. Matters arising

Web site TC told members that the content is protected by a password. JS added that the notes of meetings need to go on the web site.

Statement of Community Involvement JS said she had sent this to the Town Council but she had received no acknowledgement. She had addressed it to Claire Commons. LD undertook to make enquiries.

Surrounding Parishes LD advised that Melbury and Cann's membership has been accepted. Semley and Sedgehill will be consultees. Shortly (after 26th March) no more parishes will be able to join. SM considered we should give the parishes a further week. It was confirmed that invitations had been directed to parish clerks and SM wanted to know if reminders had been sent out. The next full council meeting of Shaftesbury Town Council will be held on 30th April. LD agreed to send reminders. It was agreed that the Group should move on after the 26th. The Chairman of parishes in Wiltshire has been contacted and is keen to involve his parishes.

Bus Both Tisbus and Nordcat are interested in providing bus services. JSwiss said she had heard nothing from Gillingham. Sturminster Council is not interested but Sturquest is. LD will make further enquiries and inform JSwiss.

4. Discussion on Consultation

JS considered we need to be highly visible. CP suggested a stall (or similar) on the Food Festival weekend. TC thought the Bus and Consultation go hand in hand (i.e. what is displayed in the town can then be repeated in parishes via the bus). It was agreed that we should have large posters showing prominent headings. The public can then write comments on post-it notes, for which JS thought "this is what you wanted." is still the case. The dates in question are Saturday 1st and Sunday 2nd June. LD stressed that statements must be planning-based and JSwiss asked that questions should be simple. We need to check availability of

the Town Hall. DK asked if we had assembled a document on our views; the answer is “no,” we are merely facilitating.

JSwiss considered it important to get the process clear and any comments not connected with planning should be discarded. She kindly offered to provide artwork. LD : we should keep similar posters which would travel between parishes - from one meeting to another.

Keep each poster and build up an audit trail. Stallholders at the Festival (Wine stall?) could direct the public. Town events would bring people in from the parishes. LD undertook to inform the Town Clerk of our views.

Following the Food Festival we should look for empty premises to use as a base.

JS commented that perhaps the next event could be Gold Hill Fair (6/7 July) – and in addition the first week in September. Hopefully a sensible plan will emerge.

TC said the public should be given a final date for feedback. We should ask for post codes to be entered on any comments in order to define traceability.

Other aspects : TC reminded members that we have to work out what is allowable and what not. We cannot stop development. The C.P.R.E. website (planninghelp.org.uk) was recommended.

In discussion members asked (1) that our website details are displayed on poster. (2) that we must all be prepared to know what we are talking about. (3) that request should go to the Town Council to print a small number of leaflets. (4) that members read the very good step by step Guide on how to assemble a Neighbourhood Plan. (TC to ask CPRE if they can provide a supply).

This led SM to state that we will need a working session to plan what we need. LD gave his view that the Town Council should help – and be seen to be helping. Flyers should be printed.

SM and JS agreed that we need to hold a Workshop to talk about the event. All should be finished two weeks before the event.

5. Aims of the Workshop

It was agreed that an explanation should be printed on posters A3 size.

TC : this should give basic information and engender a state of curiosity. DK pointed out that it is good to avoid using too much information. CP suggested one line to grab interest : She would work out a suggestion and send to RC by e-mail. *

6. Future Dates

It was agreed that two dates should be chosen - (1) to hold a Workshop. (2) to finalise arrangements.

Dates chosen as Wednesdays 10th April and 1st May. Both at 5.00 pm in the Mayor's Parlour.

JSwiss and JS will meet to discuss requirements for the Workshop. i.e. materials which will attract people to the event and give explanations. Flip chart pads may be available from the Town Council.

RC agreed to make enquiries at Swans Trust regarding the possibility of borrowing display boards for the event and learning their size.

The meeting closed at 5.36 pm.

* Clare's suggestions follow on next page
NEIGHBOURHOOD PLAN - MEETING ACTION POINTS

Clare's e-mail

Hello Rachel,

As promised, here are my initial thoughts on potential poster comments..... for the others to work on.

I have also put an email out to Melbury and Cann to ask for a 'deputy' for me, to attend the consultation dates agreed.

If there is a volunteer, I will suggest that they attend the 10th April consultation workshop date, so that they are involved in putting this together and know the others before the event.

I think that covers my action points!

Kind regards

Clare

YOUR Neighbourhood Development Plan

YOUR town is going to be developed

Money will be available to make change happen

YOU can shape the future of your town and where you live

Do you care?Yes?

Then tell us

What is an NDP?

Why does it affect me?

What can I do about it?

Do I care!?!....Yes?....

Get the answers and tell us what you want for where you live and work.

Just for information, in terms of a good website and 'borrowing' ideas from a group that it ahead of us and has recently been praised for their consultation work to date in the professional press, see the link below:

<http://www.redcliffeforum.org.uk/>