

Shaftesbury Neighbourhood Plan Group

Notes of meeting on Wednesday 25 April 2012

Present:	Rachel Caldwell	Shaftesbury Civic Society/ Shaftesbury resident
	Tim Cook	Shaftesbury Town Council
	Keith Hodder	Shaftesbury Youth Club/Shaftesbury resident
	Martin Lee	Motcombe
	Sue Minshaw	Shaftesbury resident
	Heather Sanger	Shaftesbury Youth Club/Shaftesbury resident
	Jan Scott	Shaftesbury Civic Society/Shaftesbury resident
	Diana West	Dorset Partnership for Older People Programme

- Purpose of group was explained by Tim Cook

- Liaison with Shaftesbury Town Council to be carried out by Tim Cook and Lester Dibben

- Election of officers:
 - o Chairman – Diana West
 - o Secretary – Rachel Caldwell

- Discussion on make up of group held, and it was decided that younger people should be encouraged to join, as well as representatives of business, such as Chamber of Commerce who are currently formulating a bid for Mary Portas money for the High Street. Chairman of Chamber of Commerce is Jacqueline Flexney-Briscoe, and Diana will contact her. It was also suggested that Shaftesbury School could be involved via Mark Blackman, the Headteacher.

- Name of group agreed to be **Shaftesbury Neighbourhood Plan Group**

- Diana distributed sample terms of reference from the Gillingham Neighbourhood Plan Group. These were reviewed and amended where

necessary. She will make the amendments and send them out with notes of the meeting, for final adoption at the next meeting.

- Communications strategy was discussed, and it was decided to issue press releases to the Blackmore Vale Magazine, Valley News and Contact. Diana will write a draft and distribute it for comment. Tim will contact Matthew Manning at the BVM to set up a channel for communication with them. Tim will set up a Facebook page, so that younger people would feel happier contributing and will also investigate setting up a link to the Shaftesbury Dorset webpage. Diana will set up a dedicated email address (chairman.snpg@gmail.com) for people to send comments, questions etc.

- Next meeting date was agreed to be 4.15pm on Wednesday 16 May 2012. Items to be discussed will be review and adoption of terms of reference, discussion of collaboration and consultation with other groups, response to press release and next steps. Diana will send out various documents she has about neighbourhood planning.