

Shaftesbury Neighbourhood Plan Group

Notes of meeting on Wednesday 1st May 2013 at 4.30 pm

Present: Rachel Caldwell (RC) Shaftesbury Civic Society/ Shaftesbury resident
Brian Hughes (BH) Melbury Abbas
Brenda Innes (BI) Shaftesbury Civic Society/ Shaftesbury resident
Sue Minshaw (SM) Shaftesbury resident IN THE CHAIR
John Mitchell (JM) Melbury Abbas
Jan Scott (JS) Shaftesbury Civic Society/Shaftesbury resident

- Apologies had been received from Mick Hicks, Mervyn Jeffery, David Kerswell, John Parker, Clare Pestell and Janet Swiss.
Brian Hughes and John Mitchell from Melbury Abbas were welcomed to the group.
- Notes of the last meeting held on 10th April 2013 - After correction of a date these were agreed.__
- Matters arising
Statement of Community Involvement JS still has had no response from the Town Council but she considers things are moving. MH is away and has not supplied any message. .
Funding No further news.
Buses No information from LD.
- Workshop discussions re the 1st/2nd June event
RC had applied to Task Force for display boards. She will find out information re measurements. Displays will be arranged according to 'categories'.
RC said she had been told to apply in writing for the use of Town Hall forecourt and Mayor's Parlour. The application was considered at the Community Services' meeting on 23rd April. The Festival organisers will be using the forecourt, but we can have the Mayor's Parlour.
RC was advised to contact Jilly Sitch regarding a site on The Commons. This is confirmed and we have been given new details. The main event will take place on 1st June (Sat.). Sunday will be a quiet day and hence no visitors! Roads will be closed at 8.45 am so all equipment will need to be moved on site before then. 9.50 am is given as the 'start time' for opening parade.
Post-it notes will be needed for comments (Jan will order). Display information from Government and CPRE web sites. JS will finalise publicity and make up as A3 laminated sheets. Open an account at Swans Yard.
Melbury has two noticeboards. JS will e-mail material to them. Poster needed for Town Council noticeboard. SM will distribute A4 posters to other place. JS to apply to go on Town Web site. RC will send copy to Shaftesbury Contact and Shaftesbury Matters (for May). RC will hope to arrange editorial in the BVM issue 23rd May.
RC will enquire availability of two tables from St Peter's. Take chairs from Town Hall?
Borrowed equipment (display boards, tables and chairs) must be moved into the Town Hall on Friday 31st May. And a key picked up from the office.

If weather causes us to use the Mayor's Parlour we will need notices to advertise the fact.

5. Rota

Members were asked to offer one-hour slots. There are two vacancies for setting up 8.00 - 9.00am. One person is required for 11.00am - 12 noon. Two needed 12 noon - 2.00pm. As many as possible for dismantling after that.

Date of next Meeting: Thursday 23rd May at 4.30 pm.
workshop closed at 5.30 pm

The

SHAFTESBURY FESTIVAL Saturday 1st June 2013

ROTA for SNPG on The Commons

Time		
8.00am - 9.00	Brian Hughes	John Mitchell
Setting up	???	???
9.00 am - 10.00	Brian Hughes	John Mitchell
10.00am - 11.00	David Kerswell	Sue Minshaw
11.00am - 12 noon	David Kerswell	???
12 noon - 1.00	???	???
1.00 - 2.00	???	???
Closing down	???	???
? say - four	???	???

Further Note from Rachel

There was a very poor attendance on 1st May and we desperately need to fill the vacant spaces on the rota.

There are also other things that need to be done, like collecting the display boards on Friday and taking them back on Monday.

I will be sending out a more detailed note ahead of the meeting on 23rd May and I will be giving more details then.