

Shaftesbury Neighbourhood Plan Group
Notes of meeting on Wednesday 20th March 2013

Present:	Rachel Caldwell	(RC)	Shaftesbury Civic Society/ Shaftesbury resident
	Lester Dibben	(LD)	Shaftesbury Town Council
	Mick Hicks	(MH)	Shaftesbury Town Council
resident	David Kerswell	(DK)	Shaftesbury Civic Society/ Shaftesbury resident
resident	Brenda Innes	(BI)	Shaftesbury Civic Society/ Shaftesbury resident
Resident	John Parker	(JP)	Shaftesbury Task Force/Shaftesbury resident
	Clare Pestell	(CP)	Melbury/Cann Parish Council
	Sue Minshaw	(SM)	Shaftesbury resident IN THE CHAIR
resident	Jan Scott	(JS)	Shaftesbury Civic Society/Shaftesbury resident
	Janet Swiss	(JSwiss)	Artist

1. Apologies had been received from Tim Cook and Mervyn Jeffery.
2. Notes of the last meeting held on 20th March 2013 - Janet Swiss asked to be described as "Artist". After this, the notes were agreed. __
3. Matters arising

Statement of Community Involvement JS still has had no response from the Town Council. LD said the Town Council had failed to finalise the necessary items. MH will ensure action next week.

Funding We appear to be no further forward over this. LD Stated we will get it this month.

*** MP has confirmed agreement. Funds will come from a quango; Town Councillors will act.

Joe Duthie had sent an e-mail to inform that he would be standing down for a time.

Buses JSw had not been able to deal with making contact. LD offered to make more enquiries and contact representatives.

Food Festival 1st/2nd June 2013 CP will be manning a stall and she has enlisted Brian Hughes and John Mitchell from Melbury to help.
4. Workshop discussions re the 1st/2nd June event

Several comments arose.

SM suggested we should draw up a rota of those available to help. RC will deal with this. JS recommended use of the CPRE brochure. JSw considered we should invite comments from the public.

LD noted that someone from NDDC should come. Various members reported their availability - see list below.

LD suggested we should have a room at the Town Hall. CP thought it would be better for us to be outside. In order to make provision for the weather, RC agreed to obtain permission for use of the forecourt and the Mayor's Parlour. Failing that we should look for empty premises in the High Street and Swans Yard.

**** JS - Quite a lot of vertical and horizontal spaces - the N Dorset ones are good. LD will ask Trevor Warwick.

JSw added requirements including the need to have large posters and a supply of leaflets. The public will record comments on Post-it Notes.

With regard to the Forum – it should contain at least 21 members , one of whom should (in the view of JSw) be a farmer. Alban Harris from Stourton Caundle was mentioned in this capacity. The LPA must approve the Forum and the Town Council will be very much involved.

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It was agreed we should formalise the membership. CP considered we have a basic number at present and there is nothing against having more, including additional councillors. She would be happy to enlist more at the time of the Food Festival.

Leaflets: J Sw produced draft ideas which met with approval. She and JS will work further on publicity. The public need to know that we are planning our first public consultation. Comments will be collected.

Draft information will be worked on by JS and JSw and will be sent out to all members and suggestions sought for improvement. CP will ask other Melbury councillors to join in. Wording will include ‘the rules of the game’ and ‘what a Neighbourhood Plan can and can’t do.’ JP asked that the subject of the Environment should be included.

The comments will give us guidance on drawing up our first questionnaire. Agreed to hold a repeat event at the time of Gold Hill Fair. Notices for this can be more detailed.

JSw emphasised the future, saying that life has to fit in with statutory documents. JS asked that we should have sight of TC’s web site. This can be developed over time, but something is needed NOW. It was noted that the town web site is in the hands of L A Marketing.

Publicity. JP listed all the publications we should use: BVM and Shaftesbury Matters, all Web sites, flyers, Facebook and local radio. All these should invite people to ‘come and give your views’.

In the view of JP, we will be developing aspirations. LD took this further by stating that the plan will be long term to be for the benefit of the young people (at school) and their parents.

5. Next workshop The date for this had already been chosen, Wednesday 1st May. However it was agreed to start at 4.30 pm on that occasion.

The workshop closed at 5.57 pm.

???? for Sue

*** I don’t know who MP is. Or did I write down the wrong initial?

**** I don't really know what reference is being made to 'horizontal and vertical'.
Do you know? If not, I'll ask Jan. NEIGHBOURHOOD PLAN - MEETING ACTION POINTS

Clare's e-mail

Hello Rachel,

As promised, here are my initial thoughts on potential poster comments..... for the others to work on.

I have also put an email out to Melbury and Cann to ask for a 'deputy' for me, to attend the consultation dates agreed.

If there is a volunteer, I will suggest that they attend the 10th April consultation workshop date, so that they are involved in putting this together and know the others before the event.

I think that covers my action points!

Kind regards

Clare

YOUR Neighbourhood Development Plan

YOUR town is going to be developed

Money will be available to make change happen

YOU can shape the future of your town and where you live

Do you care?Yes?

Then tell us

What is an NDP?

Why does it affect me?

What can I do about it?

Do I care!?!...Yes?....

Get the answers and tell us what you want for where you live and work.

Just for information, in terms of a good website and 'borrowing' ideas from a group that is ahead of us and has recently been praised for their consultation work to date in the professional press, see the link below:

<http://www.redcliffeforum.org.uk/>